

# CHROME FEST

A TRIBUTE TO CLASSIC AMERICAN AUTOS, HOT-RODS AND ROCK & ROLL



**CHROME FEST 26 -28 OCTOBER 2018**

**Expressions of Interest and Application form  
STALL HOLDER**

**APPLICATIONS DUE: Friday 3<sup>rd</sup> August 2018**

## **About the Festival**

Central Coast Council will celebrate the 10th year of ChromeFest 26 -28 October this year, 2017 seen over 50,000 attendees. ChromeFest will see some new and exciting elements added to the event in 2018 including a new event zone, kid's zone and some other surprises. ChromeFest offers a family, friendly atmosphere with a massive show and shine, international and interstate bands, fashion parades, three (3) stages of entertainment, dance floors, point of interest car displays and much more.

## **WE WANT YOU to be involved!**

We are looking for food vendors and market stalls that have a great set up and provide an atmosphere that invites event attendees to your stall. Stallholders must provide the following on the event day:

- Market stalls/food trucks to provide all equipment to have a professional, attractive looking set up.
- Provide marquees that can be either pegged or weighted down for safety purposes, no rope tie downs.
- Safe electrical cords. All cords must be tagged as safe within one (1) month of the event by an accredited electrician. A fee will be charged on the day if this is not completed.
- Environmentally friendly biodegradable packaging and an alternative to plastic bags for patrons.

## **Bump in and out times**

Friday	bump in:	7.30am (all cars off the park by 9.30am)	bump out:	6.30pm
Saturday	bump in:	5.30am (all cars off the park by 6.00am)	bump out:	7.00pm
Sunday	bump in:	5.30am (all cars off the park by 6.00am)	bump out:	5.30pm

Trucks may be asked to bump in earlier on the Friday. Bump out times may alter depending on crowd numbers. Bump out times will be monitored and may change depending on crowd numbers.

## **Want to be involved?**

If you would like to be involved in this year's ChromeFest, please complete the application form, sign the terms and conditions, attached all required documentation and email back to [donna.judge@centralcoast.nsw.gov.au](mailto:donna.judge@centralcoast.nsw.gov.au) by **Friday 3 August 2018**.

**Successful applicants only will be notified within two (2) weeks following the closing date.**

A site map with final bump in and out times will be sent out two (2) weeks prior to the event.

## Application for Site

<b>Type of Stall</b>	Food Truck <input type="checkbox"/> Food Stall/Marquee <input type="checkbox"/> Market Stall <input type="checkbox"/> Market Van <input type="checkbox"/>		
<b>FEES FOR THREE DAYS</b>			
<b>3 x 3 metres \$330 Including GST      3 x 6 metres \$462 Including GST      6 x 6 metres \$660 Including GST</b> <b>If you require power an additional charge of \$11 per day (including GST)</b>			
Send your application to CCC without payment. If your application is approved you will be notified by email and sent an invoice from Central Coast Council with all payment details listed.  <b>All invoices must be paid at least 14 days prior to the event</b>			
<b>Trading Name of Legal Entity Business/Org Name</b>			
<b>Type of Legal Entity</b> <i>Pick one</i>	Individual <input type="checkbox"/> Sole Trader <input type="checkbox"/> Partnership <input type="checkbox"/> Trust <input type="checkbox"/> Sporting Body <input type="checkbox"/> Company/Government Department <input type="checkbox"/> Incorporated (Not For Profit Body) <input type="checkbox"/>		
<b>ABN</b>		<b>Contact Name</b>	
<b>Contact Email</b>		<b>Phone</b>	
<b>Registered Business Address</b>			
<b>Description of your shop/ site/goods?</b>			
<b>Please provide the exact measurements of your marquee, van or truck</b>		<b>Is power required?</b>	YES <input type="checkbox"/> NO <input type="checkbox"/> What type? _____ \$11.00 per day (GST inclusive) Fee
<b>Stallholders need to supply</b>	Own marquee or food truck, current tested and tagged power cords (within one (1) month of the event), event equipment, resources and Public Liability.		
All stallholders will need <b>Public Liability Insurance (\$20million)</b>			
Have you have attached a copy of your Public Liability Insurance (Certificate of Currency) Yes <input type="checkbox"/> No <input type="checkbox"/>	Have you attached a copy of your Food Safety Certificate (if applicable) Yes <input type="checkbox"/> No <input type="checkbox"/>	Have you attached a copy of your Central Coast Council Food Permit for food vendors Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>By checking yes to the above you are declaring that your documentation is current.</b>			
<b>Signature</b>		<b>Date</b>	
<b>SUBMISSION</b>	Please submit all documents via email.		

## Stall Holder Application Terms and conditions

1. Central Coast Council (CCC) reserves the right to reject any Stall Application it deems inappropriate
2. Stallholders will be given a set up time and must arrive on site by this time
3. Stallholders will be given a pack up time stallholders are to remain onsite until this time. No early dismantling of stalls is permitted
4. Stallholders must *not* bring their vehicles on site at any time other than set-up and dismantle times as directed by CCC
5. Site position and size will be determined by the CCC staff based on your application
6. Stallholders must conduct their business within the confines of their allocated site and must not move from their allocated site unless given permission or directed by CCC staff
7. All food stalls must attach a copy of their Temporary Food License (if selling food) to the application form
8. All food handling is to be conducted in accordance with the NSW food Act 2003, Food Regulation 2004, Australia New Zealand Food Standards Code Standard 3.22 Food Safety Practices and General Requirements
9. All Food Stalls *must* provide tarpaulins, drip trays or oil mats to provide protection to the ground of venue
10. Any Stallholder selling products that are *not* on their Application or without previous approval by CCC may be asked to cease trading and evicted from the event at any time
11. Any food, liquid waste or rubbish of any description *must* be removed from the site by the Stallholder. Stall holders must not use Public Bins to dispose of commercial rubbish
12. All stallholders must have Public Liability insurance certificate to a value of \$20m and attach to the application
13. *Only* Site Applications that have requested electricity will be supplied power. All Electrical extension cords must be 20metres minimum length, tagged as safe by an accredited electrician and comply with
14. Central Coast Council Standard Electrical Specification (E12B)
15. The Stallholder releases CCC and its officers, employees and agents from any liability for loss, damage, injury or death occurring at or in connection with the stall holder at any event
16. All Stallholders should comply with the regulations of the Occupational Health & Safety Act 2000, to ensure the health and safety of all visitors, suppliers and stallholders to the event
17. Dangerous or harmful goods including Silly String, toy guns or throw downs are banned from sale at the event. Any Stallholder not complying with this condition will be removed from the event
18. In the event of wet weather the event may be cancelled. This is at the discretion of CCC & Stallholders will be notified in advance where possible.
19. Stallholders are liable for any damage to any property owned by CCC, its partners, associates, staff, plus participants and visitors to the event caused by the stallholder
20. Stallholders agree to comply with any reasonable requests by the CCC
21. Submitting a stall application form does not constitute approval to commence operations. Trading at any event can only commence once written approval has been issued by CCC
22. All marquees, table & chairs are the stallholder's responsibility. Stallholders must ensure that all structures are tied down, secure and presented professionally
23. CCC encourages all stallholders minimise the environment impact of their stalls and to implement strategies to improve the environment. Please use recyclable materials where at all possible. Please note balloons are not permitted and stall infrastructure is not permitted to be attached to trees.
24. CCC reserves the right to cancel any stalls or market for any reason. No compensation for loss of business, stock purchased or any other financial liability suffered by the stallholder will be made by CCC.

**Agreement:**

*I have read and understood the terms and conditions and retained a copy for my records. I agree to comply with all terms and conditions.*

<b>Stallholder name</b>		<b>Trading name</b>	
<b>Date</b>		<b>Signature</b>	

In consideration of Central Coast Council permitting (name) of (hereafter called the Operator) to operate **ChromeFest**, the Operator agrees as follows:

1	<b>To release Central Coast Council and its officers, employees and agents from any liability for loss, damage, injury or death occurring at or in connection with ChromeFest except to the extent that it is caused by the negligence of Central Coast Council, its officers, employees or agents;</b>
2	To indemnify Central Coast Council and its officers, employees and agents against any liability or claim for damage, loss or injury to any person (including the Operators employees, invitees and agents) or property (including theft), caused by or arising in any way from: <ul style="list-style-type: none"> <li>i. any wilful act, negligence, omission or default by the Operator, its employees, invitees and agents</li> <li>ii. The Operators fit out, use and occupation of a stall and involvement in entertainment or amusement activities at ChromeFest.</li> </ul>
3	To take out public liability insurance and to provide details and proof of such insurance to Central Coast Council with this application.

<b>Signature</b>		<b>Date</b>	
<b>Name of Operator</b>			
<b>Business Name</b>			

**RELEASE & INDEMNITY BY OPERATORS**

